

Processing of Personal Data

Informative Notice provided pursuant to art. 13 of GDPR (General Data Protection Regulation 2016/679) – pursuant to art. 13 of Legislative Decree 196/2993 (Privacy Law) and to art. 13 of EU Regulation 679/2016 (GDPR), we provide this information sheet about data processing inserted in the form above (hereinafter referred to as “Data”).

Donations can also be made anonymously, if indicated in the form below; otherwise, Veneranda Fabbrica del Duomo di Milano will fill in, after the donation, the donor protocol that will be kept in the Archive of the Veneranda Fabbrica del Duomo di Milano, which since 1387 preserves the historical memory of all donors who contributed to the construction and restoration of the Duomo di Milano.

1. Data Controller

The Data Controller is Veneranda Fabbrica del Duomo di Milano, with the registered office in 20122 Milan (MI), Via Carlo Maria Martini, 1, Register of Legal Entities of the Milan Prefecture no. 315, Tax Code and VAT no. 01989950157

2. Communication and Circulation of Data

The Data may be known by the employees and/or collaborators of Data Controller in charge of managing the Data. Said individuals who have been instructed by the Data controller, will treat the Data exclusively for the purposes indicated in this information and in compliance with the provisions of the applicable legislation.

The Data may also be known by any third parties who will process the Data on behalf of the Data Controller as external data controllers, such as, for example, credit institutions, also to permit transactions necessary for donations made with SEPA Core Direct Debit, service providers, professionals, consultants, and properly selected third parties with experience, skills and reliability, to guarantee total compliance with provisions in force on the subject of personal data processing.

The updated list of controllers can be requested by sending an e-mail to the following address privacy@duomomilano.it

3. Subject and purpose processing methods

The processing will be carried out through the collection and recording of the Data for specific, explicit and legitimate purposes and used in further

processing operations compatible with these purposes, such as accounting and administrative requirements in relation to the same donations, also including SEPA Core Direct Debit; this treatment may also be carried out with the help of electronic and automated tools, in accordance with this policy.

Data processing does not envisage any automated decisional process and will be based on the principles of fairness, lawfulness, transparency, in a legal manner and in compliance with the rules of confidentiality and safety.

4. Data storage

The Data will be kept for the whole duration of the relationship with Veneranda Fabbrica del Duomo di Milano, to allow the transactions necessary for the donation and, in any case, for the maximum period of n. 10 (ten) years since the date of the last transaction, for the purpose of compliance with accountancy and legal obligations.

5. Data provision

The processing of data is based on your consent; the provision of data is strictly necessary in order to manage all transactions related to donations.

6. Data Transfer

Data will not be transferred to Countries outside of the European Union.

7. Donor's rights

According to GDPR art 13, you have the right:

- to request the Data Controller for the access, and rectification or deletion of personal data or limitation of the processing that concerns you or to oppose their processing;
- to, regarding the processing based on the legal basis of consent, revoke your consent at any time, without prejudice to the lawfulness of processing based on consent given before revocation;
- to lodge a complaint to the national supervisory authority;
- to receive in a structured format the personal data provided by you for the purposes of portability;

To exercise said rights, the User may send a request to Veneranda Fabbrica del Duomo di Milano, by sending an email to privacy@duomomilano.it

AUTHORISATION TO PROCESS PERSONAL DATA (mandatory for this type of donation)

CONSENTS (in case of non-acceptance it will not be possible to make the donation). YES NO

REQUESTS not to be included in the donor protocol kept in the Archive of Veneranda Fabbrica del Duomo di Milano and to keep the donation anonymous. YES NO

AUTHORISATION TO PROCESS THE DONOR'S PERSONAL DATA FOR FURTHER PURPOSES (optional consent)

The Donor consents to Veneranda Fabbrica del Duomo di Milano entering his/her data in the Online Donor Register (Data will be kept for 10 years). YES NO

The Donor consents to Veneranda Fabbrica del Duomo di Milano entering his/her photograph beside his/her name (Data will be kept for 10 years). YES NO

The Donor, having read the Informative Notice, consents to his/her data being processed by Veneranda Fabbrica del Duomo di Milano to provide the service of sending the Newsletter, according to the information available at the following link <https://www.duomomilano.it/it/newsletter/> (Data will be kept for 24 years). YES NO

The Donor consents to Veneranda Fabbrica del Duomo di Milano to transfer data to Fabbrica Servizi S.r.l., a sole proprietorship company of Veneranda Fabbrica del Duomo di Milano. YES NO

Place and Date _____

Bank Account Owner's Signature _____

